

MANCHESTER TRIATHLON CLUB – ANNUAL GENERAL MEETING

Date: 03/12/12
Venue: Longford Park (upstairs bar)
Present: Committee + 50 members

ITEM	MEMBER RESPONSIBLE
Item 1. Apologies.	HM
Item 2. Chairman's Report	
<ul style="list-style-type: none">• Delivered by Howard Mead• Summary of highlights of the year• Boundary Water Park sold to Boundary Store owner whom the club has a good relationship with so can continue holding our club events here.• Key issues from 2011 - Overcrowding<ul style="list-style-type: none">○ Implemented 1st quarter membership caps○ Total membership 519 at end October 2012○ Membership caps have been effective at managing overcrowding○ The membership profile is similar in 2012 to 2011○ Club will keep the membership caps for 2013○ Existing members get chance to renew by 31st December 2011 before entry opens to new members.• Key Issues from 2011 – Volunteering<ul style="list-style-type: none">○ Events team created○ Treasurers role partially outsourced to coaching staff○ Roles are more manageable but still high turnover○ Aim to further increase the events team• Thanks to outgoing committee	HM
Item 3. Election of executive and non-exec roles on the committee	
<ul style="list-style-type: none">• All roles proposed & seconded at meeting<ul style="list-style-type: none">○ Chairman – Howard Mead○ Vice-Chairman – Deirdre McCarthy○ Treasurer – Simon Granger○ Club Secretary – Alan Burton○ Membership Secretary – Claudia Robles Morse○ Junior Chair – Paul Henshaw○ Volunteer Co-ordinator – Andy Chalmers○ Events Co-ordinator – Andrew Dow○ Welfare Officer – Lucy Foster	HM
Item 4. Treasurers Report	
<ul style="list-style-type: none">• Delivered by Ian Jones• Finances come from subscriptions & supplemented by races/sponsors• Aim to break even at end of year• Aim to keep the cash reserve at a low point at the end of year.• Most of the money available to club comes in February/March time from subscriptions• Costs about 5k a month to run coaching/facilities	IJ

- By December – generally aim to have £20k in bank (4 months operating)
- Last December – Club made £9460 profit with £37k in bank
- Aim for 2012 was to make slight loss
- Subscription prices held at 2011 levels as a result
- Expenditure up from £64863 to £74072
- Income stayed about the same.
- Current surplus of £1427 but have outstanding invoices to pay of around £2000 so should make a small loss this year.
- Currently have £37000 in bank.
- Club spends £67116 on coaching and facilities, affiliations and liability insurance for events.
- But we shouldn't keep making profit.
- As a result of this subscriptions for 2013 will be the same price as 2012.
- Estimate that facilities cost will go up this year, so will monitor subscription price this year and make controlled loss.
- Question - Any plans to spend money on sessions?
 - No, same sessions as this year
 - Surplus is a buffer to protect against inflation
 - Surplus has been growing year on year slowly.
- What about offering all members something additional to distribute surplus like swim hat or cheap bit of kit.
 - Yes, that is an option. Committee to discuss.
- How are facility costs calculated?
 - Leisure centres are unit price per session
 - Longford charge per person
- Proposed that membership fees remain at the same level for 2012. Proposal seconded

Item 6. Junior Section Report.

CD

- Delivered by Claire Dean
- 52 juniors now members of the club (8 – 14 years old)
- Influx as a result of the Olympics.
- Sessions - Sat morning swim
- Sessions - Run on Wednesday
- Sessions - Bike session at Wythenshawe Park
- Events - Juniors Race - 120 entrants (down on last year) - Mersey Tri had a race on the same day
- Events - Gala
- NW Series – 3 awards won - Youth girls, 1st T1 Girl, 3rd T3 boys
- Members taking part in Go ride racing league
- British Cycling offered discounted bikes for sale
- Velodrome – cluster sessions & accreditation

Item 7. Head Coach's Report

RH

- Delivered by Llyr Hughes
- Rob Harvey thanks Ian Jones, all the coaches, Tony Jolly, Alan Sheldon, Sonia Harris for all their hard work.
- Simplified payment process for coaches & facilities
- HMRC - coaching changes, fill out self emp. Forms

- Pace clock at Moss Side broke due to 'Humid environment'
- Need new pens for whiteboard at Moss Side
- Nick Thomas stepped down on Wednesday track
- This was most popular this year and 1 more coach added to make 3 coaches in total.
- Number of bronze voucher not matching people signed in.
- If you are going to a session, turn up at least 5 minutes early.
- 15 new mats & cages at Aquatics and equipment checking more regularly.
- New polo shirts & coaching website.
- Pool of 25 active staff - 2 level 3, 13 level 2, 5 level 1 - BTF qualified and ASA coaches.
- 17 coaches are doing weekly sessions. 8 new coaches this year.
- 4 coaches gained higher qualifications.
- 2 coaches are on British Triathlon mentoring course – Tony Jolly & Rob Harvey.
- Club subsidises coaches (£1000 available)
- Subsidy for Level 2 - £200, Level 1 - £100
- Training sessions: 773, excludes Strength & Conditioning and Sunday bike rides (over 900 per year including these)
- Attendance: 13715, average 18 per session
- Swim – average 20 per session, spin – average of 12 per session, run – average 18 per session.
- Wednesday track is most popular session at an average of 35 members per session.
- Most popular swim sessions – Monday at Moss Side – average 26 per session, Saturday morning, average 25 per session
- January – March are busiest times
- Sessions with overcrowding – Monday evening at Aquatics, Tuesday-Thursday mornings at Moss Side due to only having half the pool, Wednesday Track, Stretford spin.
- Stretford Swim is limited to 30 people due to having only 1 lifeguard.
- Training events for 2013 - Gala 16th Feb, Duathlons - 3 events, training camps – Kinetic & Malaga
- Novice day was success - 18 people this year. Running next year on 20th Apr 2013.
- Training weekend is pencilled in for 10th May 2013
- Club will continue with same training sessions as 2012 but suggest club doesn't re-affiliate to ASA due to lack of interest.
- Questions - quality of training & sessions especially Monday & Thursday swim sessions – Is it not in the interests of club to have best quality coaches for the most popular sessions?
 - All coaches are qualified; sessions are different based on sport specific.
 - Sessions run on 4 weekly bases. Speak to Rob Harvey directly for any concerns.
 - Head coach selects sessions and feedback from members is good.
 - Tony Jolly has been informed that some members feel that the Monday & Thursday sessions at Aquatics are too similar.
 - Conclusion that members should feedback to Tony Jolly & Rob Harvey about repetitive sessions if members feel that this is the case. Any ideas, speak to the coaches.
 - Rob has tried to make sessions graded according to ability.

Item 8 – AOB

- ASA Affiliation
 - Proposed the club should remain ASA affiliated.

- Only £60 a year, so why not continue with it if there is a volunteer to handle the admin involved.
- Seconded and majority of members voted in favour.
- Question - Any chance of questionnaire for feedback to coaches?
 - The admin involved prevents this unless someone volunteers to sort it out. Also perception of coaches is different for different people. Speak to coaches directly for any concerns.
- Kit
 - Tri kit in available to try in Royles and is good quality.
 - Can get cycling/other kit from Impsport.
 - Building a relationship with Royles but hard to get large quantities of various kit in stock in the shop due to up front cost involved to Royles.
 - Anyone can organise kit manufacturers in the same way Rob Harper has done for the hoodies.
 - Comes down to having volunteers to help sort these things out.
- Question - Junior club has Velodrome sessions, can Seniors not have?
 - Nothing stopping us but again requires someone to volunteer to organise.
- Question – should the club make formal complaint about cleanliness of some facilities?
 - Rob Harvey already aware of this and has had conversations previously.
 - Talk to Rob Harvey about any concerns instead of staff as this may jeopardize the clubs relationship with facilities.
- Question – Council are doing a consultation on usage of new Leisure centre in Chorlton – Would this be a possible avenue for investigation?
 - Yes, something to explore.
- Paul Schofield thanks the outgoing committee for all their hard work.
- Membership to open and existing members will need to renew by 31st December 2012 to guarantee membership. No grace period.
- Question – can we get better membership cards?
 - No change to membership cards this year in order to keep costs and admin burden down.

Next Meeting: TBC